

Teaching & Other Documents for

# Lenore Ethyl Hersman Marks

(1925-2002)

BOARD OF EDUCATION  
OF  
MONTGOMERY COUNTY  
MARYLAND

OFFICE OF  
SUPERINTENDENT

TELEPHONE  
POPLAR 2-3981

ROCKVILLE, MD.

March 16, 1954

Mrs. Lenore E. Marks  
Clarksburg Elementary School  
Clarksburg, Maryland

Dear Mrs. Marks:

We are very sorry to accept your resignation from the Montgomery County School System. We hope that it might be possible for you to return at some later date. Your services have been most satisfactory and we would be glad to have you use our name as a reference.

With all best wishes, I am

Sincerely yours,



James L. Prince  
Ass't Superintendent

amn

BOARD OF EDUCATION  
Cleveland, Ohio  
Sept. 12, 1955

Mrs. Lenore Marks

18016 Harvard

You are hereby notified that you have been assigned to Corlett School,  
2A-3B Division, for the school year 1955-56.

Yours very truly,

*Rose G. Rush*

Rose G. Rush, Directing  
Supervisor of Organization

THE GEORGE WASHINGTON UNIVERSITY  
WASHINGTON 6, D.C.

OFFICE OF THE REGISTRAR

January 13, 1958

Mrs. Lenore H. Marks  
18015 Harvard Avenue  
Cleveland 28, Ohio

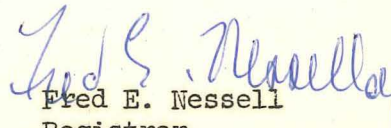
Ref: Your letter of  
January 6, 1958;

Dear Mrs. Marks:

We have your recent request for an official transcript. According to University regulations, official copies are not released to students, but are sent directly to the school or place of employment concerned. Unofficial copies of records will be issued to the student on request.

If you will let us know where to send the official transcript, we shall be glad to forward it immediately.

Sincerely,

  
Fred E. Nessell  
Registrar

As this is your first request for which there is no charge, we are returning your one dollar in cash.

FEN:dj  
123314  
Encl.

IDENTIFICATION CARD

*Robert Marks*

OF

STUDENT OR TEACHER

*Edw. M. Williams - Cleveland*

SCHOOL OR SCHOOL SYSTEM

HAS BEEN CERTIFIED TO WORLD INSURANCE COMPANY AS HAVING MADE THE REQUIRED PREMIUM PAYMENT, AND IS THEREFORE GRANTED INSURANCE UNDER ITS SCHOOL CHILD ACCIDENT POLICY ISSUED TO THE ABOVE NAMED SCHOOL OR SCHOOL SYSTEM. SUCH INSURANCE IS FOR THE PERIOD BEGINNING WITH THE TIME OF SAID PREMIUM PAYMENT AND ENDING WITH THE EXPIRATION OF THE TERM OF SAID POLICY, AND IS SUBJECT TO ALL OF THE CONDITIONS THEREOF.

M4010

**World**

**INSURANCE COMPANY**

HOME OFFICE • OMAHA, NEBRASKA

*In the insurance world... It's World Insurance*

PROFESSIONAL PHARMACISTS



BASKIND DRUG STORES

3914 LEE ROAD  
SK. 1-4410

E. 116th and BUCKEYE ROAD  
GARfield 1-8365

E. 125th and BUCKEYE ROAD  
WAsHington 1-4433

FAMOUS FOR PRESCRIPTIONS

ROBERT V. BACHMAN, M. D.

LEE-HARVARD MEDICAL BLDG.  
16615 Harvard Road

U. S. Reg. No. 13234

WA. 1-5757

For

*George Marks*

R

Address

Date

*9-22-58*

*Smallpox vaccination  
this date*

*R. V. Bachman*

M. D.

CLEVELAND PUBLIC SCHOOLS  
SCHOOL HEALTH SERVICE

To the New Teachers:

In the past, revaccination for smallpox has not been performed as frequently as it should have been. Everyone should be revaccinated every five to seven years. A fully potent vaccine will give reactions indicating loss of immunity in more than 50% of persons who have been vaccinated ten or more years previously. With increasing air travel and increased contacts with many peoples, the danger of exposure is greater. We believe all teachers and workers in the schools as well as the children should be fully protected. In addition, the medical sub-committee on Civil Defense recommends revaccination of everyone in the community.

If you have not been revaccinated in the last five to seven years, it is very advisable that you have this done by your physician at the time of this examination.

Please be sure to include dates and latest information regarding vaccination on the enclosed form.

Directing Supervisor  
School Health Service



West Virginia University

THE GRADUATE SCHOOL  
MORGANTOWN

OFFICE OF THE DEAN

May 18, 1956

Mrs. Lenore Hersman Marks  
18015 Harvard Avenue  
Cleveland 28, Ohio

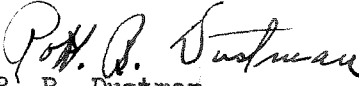
Dear Mrs. Marks:

In reply to your inquiry of May 14 I may say that the record shows you completed six semester hours in the summer of 1947, six hours in the summer of 1948, and six hours in the summer of 1953. Under the application of the 7-year rule credit for the 12 hours completed in the summers of 1947 and 1948 has expired. If you complete all requirements within a reasonable period some credit may be allowed for this over-age work but the exact amount will depend in part upon the period of time that will have elapsed when you finish your program and should not be determined until you near the end of that program.

If you are still interested in the curriculum for elementary-school principals your adviser will be Dr. T. E. Smotherman. You should obtain his approval on all work you expect to count toward the master's degree. I will send him a copy of this letter in order that he may know of your plans to attend the coming summer session.

Enclosed is a memorandum on regulations that may be helpful. We will ask the Registrar to send you a summer session bulletin and the Director of Residence Halls to send application forms for dormitory rooms.

Very truly yours,

  
R. B. Dustman  
Dean

RBD/mh  
Enclosure  
cc Dr. T. E. Smotherman

Memorandum  
on  
Graduate School Regulations  
for  
Instructors and Students in University Extension

Following is a summarized statement of some of the important regulations governing graduate credit. No attempt is made to give complete information on these rules but rather the object is to direct attention of both instructor and student to certain points on which specific regulations do exist. For a more complete statement of rules and regulations the reader is referred to the current bulletins of the Graduate School and the College of Education, or invited to write to the corresponding offices in the University.

In order to obtain graduate credit toward an advanced degree for any courses open to graduate credit the student must

- 1) First be admitted to the graduate school;
- 2) Enroll promptly and regularly at the beginning of the course and obtain a grade of "C" or better;
- 3) Not exceed a total of twelve semester hours by extension if he is a major in Education, or of fifteen semester hours by extension if he is a major in any field other than Education;
- 4) Not exceed a total of eight semester hours by extension in any one field as, for example, Education, English, History, etc.;
- 5) Not exceed a total of six semester hours by transfer from another approved institution;
- 6) Not exceed a total of fifteen semester hours in any combination of work by extension and transfer;
- 7) Not exceed a total of eight semester hours by extension before obtaining at least six hours in residence on-campus, if he is a major in Education;
- 8) Not exceed a credit load of four hours per semester if he is employed on a full-time basis (except by prior permission of the Dean of the Graduate School);
- 9) Not exceed a credit load of two semester hours per summer term of six weeks if he is employed on a full-time basis (except by prior permission of the Dean of the Graduate School);
- 10) Not exceed a total credit load of eight semester hours in any one academic year if he is employed on a full-time basis;
- 11) Obtain the approval of the Adviser and of the Dean of the Graduate School as being a suitable part of the program of study being followed (in the event of any question concerning suitability this approval should be obtained prior to enrollment for the course); and
- 12) Complete all requirements for the degree within a period of seven years from the time of first enrollment for graduate credit.

BUREAU OF PERSONNEL  
Cleveland 14, Ohio

OUR RECORDS SHOW THAT WE DO NOT HAVE ON FILE THE ITEMS CHECKED BELOW:

- Substitute Application.
- Regular Application.
- Complete transcript of all credits used for the Bachelor's degree.
- Supplementary transcript showing last semester's credits and Bachelor's degree granted.
- Complete transcript of all credits used for the Master's degree.
- National Teacher Examinations Score Card.
- Medical Blank.
- Proof of Citizenship.
- Telephone Number

Lillian Wennerstrom  
Chief, Bureau of Personnel

WEST VIRGINIA UNIVERSITY  
Morgantown  
Office of the Registrar

January 9, 1958

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PT 089

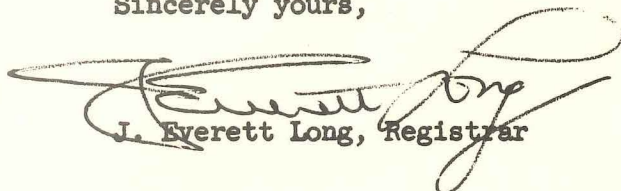
Mrs. Lenore H. Marks  
18015 Harvard Avenue  
Cleveland 28, Ohio

Dear Mrs. Marks:

This office is in receipt of your request of January 6, 1957.

- 1. We are enclosing a photostatic transcript of your West Virginia University record.
- 2. Photostatic transcript of your West Virginia University record has been sent in accordance with your direction to
- 3. Photostatic transcripts of your West Virginia University record have been sent in accordance with your direction to
- 4.  Check  Money Order \$1.00 Currency received.  
 Receipt enclosed.
- 5. The transcript requested is your free copy. No fee required.  
 Check  Money Order  Currency enclosed.
- 6. Fee of  required.  
Refund of  enclosed.

Sincerely yours,



J. Everett Long, Registrar

iac  
enc.

**NATIONAL CONGRESS OF PARENTS AND TEACHERS**

700 N. RUSH ST.

CHICAGO 11, ILLINOIS

State Office: 50 West Broad Street, Suite 2740, Columbus, Ohio



**ALL-INCLUSIVE MEMBERSHIP CARD**

NATIONAL, STATE, AND LOCAL, 1955-1956

This certifies that

Mrs. R. Markes Cleve. <sup>Logan</sup>

(Name)

(Town)

IS A MEMBER OF THE S. M. Williams  
A UNIT OF THE NATIONAL CONGRESS OF PARENTS AND TEACHERS AND THAT ALL ANNUAL DUES  
HAVE BEEN PAID.

MRS. ROLLIN BROWN  
National President

MRS. WILSON C. STOREY  
State President

Mrs. J. Gacom  
President of the Local Association

9-5-5.  
Date of payment

### OBJECTS

To promote the welfare of children and youth in home, school, church, and community.

To raise the standards of home life.

To secure adequate laws for the care and protection of children and youth.

To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the training of the child.

To develop between educators and the general public such united efforts as will secure for every child the highest advantages in physical, mental, social, and spiritual education.

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**TOTAL P.T.A. MEMBERSHIP**  
**9,409,282**

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#### MEMBERSHIP DUES

National . . . . . 5 cents per capita

State . . . . . \_\_\_\_\_

Local . . . . . \_\_\_\_\_

(over)

WEST VIRGINIA UNIVERSITY  
Morgantown  
Office of the Registrar

August 7, 1958

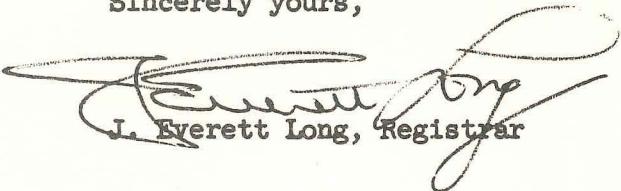
Mrs. Lenore H. Marks  
13108 Oakview Blouvard  
Cleveland 25, Ohio

Dear Mrs. Marks:

This office is in receipt of your request of August 1, 1958.

1. We are enclosing a photostatic transcript of your West Virginia University record.
2. Photostatic transcript of your West Virginia University record has been sent in accordance with your direction to
3. Photostatic transcripts of your West Virginia University record have been sent in accordance with your direction to
4.  Check  Money Order \$1.00 Currency received.  
 Receipt enclosed.
5. The transcript requested is your free copy. No fee required.  
 Check  Money Order  Currency enclosed.
6. Fee of  required.  
Refund of  enclosed.

Sincerely yours,

  
J. Everett Long, Registrar

df  
enc. 2

WEST VIRGINIA UNIVERSITY

Morgantown

No 2854 F

Office of the Registrar

Date 8/6 1958

RECEIVED FROM

Lanore H. Marko

One

and /100 Dollars

For

trans

J. Everett Long, Registrar

By

J.P. Davis



# BOARD OF EDUCATION

CLEVELAND, OHIO

DEPARTMENT  
OF  
INSTRUCTION

August 12, 1955

Mrs. Lenore Marks  
Box 131  
Strongsville, Ohio

Dear Mrs. Marks:

This invitation is being extended to all teachers who will be new to our schools this fall. In order to give you an opportunity to meet some of your colleagues informally and to become acquainted with the operation of the Cleveland School System, we have planned another Pre-School Conference for Thursday, September 8. School opens Monday, September 12.

Our opening meeting will be held in the Auditorium of the School Administration Building, 1380 East Sixth Street, on Thursday, September 8. The session will start at 9:30 a.m.

Since "all work and no play" can have the same effect on Jack's teacher, our recreation committee has a special treat in store. The committee has arranged a luncheon for Thursday noon to be served gratis through the courtesy of the Cleveland Board of Education. Enclosed is a ticket for the luncheon. Please let us know if for some reason you cannot attend.

The program for the Pre-School Conference is enclosed for your information.

May we, at this time, extend to you a personal welcome to the Cleveland Schools and express the hope that you will be able to join us on Thursday, September 8.

Sincerely yours,

*W. B. Levenson*

William B. Levenson  
Deputy Superintendent

*J. E. Fintz*  
John E. Fintz  
Assistant Superintendent

*F. S. McCormick*

F. S. McCormick  
Assistant Superintendent

WBL:LW  
ENC.-2

# BOARD OF EDUCATION

CLEVELAND, OHIO

DEPARTMENT  
OF  
INSTRUCTION

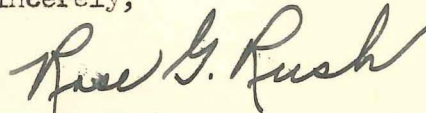
Miss Lenore Marks  
18016 Harvard  
Cleveland, Ohio

Dear Miss Marks:

I am submitting your name to the Cleveland Board of Education for a contract at their next regular meeting which is being held Monday, **August 29, 1955.** You should receive your contract very soon.

I hope you will have many successful years teaching in our fine school system.

Sincerely,



(Mrs.) Rose G. Rush  
Directing Supervisor  
Organization

RGR:tfb

Mother departed this emaciated body of hers (reduced by TB) when I was 5 years old, but much earlier than that she taught me that the Jews were God's chosen people.

I would like to refer you to a paragraph by a French Catholic priest who left the church and married a Jewish girl of Russian parents. They reared 2 children.

A parallel might be found in the life of Duke of Windsor who renounced a Crown.

"The story of the Jews since the Dispersion is one of the epics of European history. Driven from their natural home by the Roman capture of Jerusalem (70 A.D.) and scattered by flight and trade among all the nations and to all continents; persecuted and decimated by the adherents of the great religions-- Christianity and Mohammedanism--which had been born of their scriptures and their memories; barred by the feudal system from owning land, and by the guilds from taking part in industry; shut within congested ghettos and narrowing pursuits, mobbed by the people and robbed by kings; building with their finance and trade the towns and cities indispensable to civilization; outcast and excommunicated, insulted and injured;--yet, without any political structure, without any legal compulsion to social unity, without even a common language, this wonderful people has maintained itself in body and soul, has preserved its racial and cultural integrity, has guarded with jealous love its oldest rituals and traditions, has patiently and resolutely awaited the day of its deliverance, and has emerged greater in number than ever before, renowned in every field for the contributions of its geniuses, and triumphantly restored, after two thousand years of wandering, to its ancient and forgotten home. What drama could rival the grandeur of these sufferings, the variety of these scenes, and the glory and justice of this fulfillment? What fiction could match the romance of this reality? ....."

WILL DURANT

In the last line Durant used the word "romance"

May I pass along to you the definition of "romance" as given to our English class in high school by Prof Elliott? That was half a century ago, but, should I be around another half century I hope I may still remember it.

"ROMANCE --a search for the beautiful in the realms of the unknown"

ALBERT ELLIOTT Ph D.

Please be at Rev. Wright's Class Meeting on Wed. for Mrs. Maxwell's evening will not be fully rounded out without your presence.

Board of Education  
Garfield Heights City Schools  
Garfield Heights, Ohio

NOTICE OF APPOINTMENT

TO: Lenore Marks

You have been appointed, by the Superintendent of Schools, and with the approval of the Board of Education, to a position on the educational staff of the Garfield Heights City Schools, in Garfield Heights, Ohio, for the school year 19<sup>60</sup> - 19<sup>61</sup>. Service will begin August 30, 1960.

The school year, consisting of not more than 188 days of service, is determined by the Board of Education and set forth in the school-year calendar.

Your service will be subject to the reasonable rules and regulations of the Board of Education, as provided by law.

Your salary will be at a rate of \$ 6100. for the school year, based on 4 $\frac{1}{2}$  years of training and 8 years of experience. It will be payable in 12 monthly installments, and subject to laws governing deductions for withholding tax and the State Teachers Retirement System.

This portion of the contract is for you. The lower portion (which is your acceptance) must be signed and returned to the superintendent of the Garfield Heights City Schools within fifteen days following the date of issue.

The Board of Education reserves the right to reject your acceptance if it is not received within the 15-day limit.

Validity of this contract is dependent upon your possession of proper certification for the position involved, and upon your freedom from all other contracts for your services as an educator.

Ohio law prohibits resignation from a teaching position after July 10th.

Respectfully yours,

  
Clerk-Treasurer - Board of Education

## THE AGE AND SERVICE ALLOWANCE

The steps below may be completed to give the approximate amount of the minimum annual allowance.

1. Effective date of retirement \_\_\_\_\_, 19\_\_

2. Final average salary..... \$ \_\_\_\_\_

Final average salary is the highest average annual compensation for any 5 years in the 10-year period immediately preceding the termination of contributions, or the average annual compensation for all years in such 10-year period if contributions were made during fewer than 5 years but not less than 3 years.

To find your final average salary, divide your total earnings for the required years by the number of years represented.

Secure annual earnings from your Clerk-Treasurer if not available from your own records.

Annual Earnings Sept. 1 - Aug. 31
\$ _____
_____
_____
_____
_____

3. \$63, or 1½ per cent of amount on line 2, whichever is greater ..... \$ \_\_\_\_\_

4. Number of years of Ohio service credit ..... \_\_\_\_\_

5. Amount on line 3 times number of years on line 4 \$ \_\_\_\_\_

6. Per cent below opposite attained age or years of Ohio service credit, whichever is greater..... \_\_\_\_\_

### ATTAINED AGE AT RETIREMENT

### OHIO SERVICE CREDIT IF 40 YEARS OR MORE

Age and Per Cent	Age and Per Cent	Service and Per Cent
55 or less .. 60%	63 ..... 94%	40 ..... 100%
56 ..... 65	64 ..... 97	41 ..... 102
57 ..... 70	65 ..... 100	42 ..... 104
58 ..... 75	66 ..... 102	43 ..... 106
59 ..... 80	67 ..... 104	44 ..... 108
60 ..... 85	68 ..... 106	45 or more 110
61 ..... 88	69 ..... 108	
62 ..... 91	70 or more 110	

7. Amount on line 5 times per cent on line 6..... \$ \_\_\_\_\_

8. 75 per cent of amount on line 2..... \$ \_\_\_\_\_

9. Estimated annual retirement allowance payable for life is the lesser of the amounts on lines 7 and 8..... \$ \_\_\_\_\_

10. Monthly allowance ..... \$ \_\_\_\_\_

If death occurs before the total payments equal the account refundable at retirement, the difference will be paid to the beneficiary or to the estate.

## SUPPLEMENTARY INFORMATION

The following bulletins are available upon request to the State Teachers Retirement System, 66 South Third Street, Columbus 15, Ohio.

1. The Beneficiary Designation and Survivor Benefits.
2. The Restoration of Credit Canceled by Withdrawal.
3. The Purchase of Service Credit and Annuity Income.
4. Retirement Credit for Military Service.
5. The Selection of a Plan of Payment When You Retire.
6. Employment of Retired Ohio Teachers For Regular or Substitute Teaching Service in Ohio.

It is our earnest hope that this information will help you to understand more fully your retirement savings plan and the benefits it provides. If we have failed to include any desired information, please give us the opportunity to provide the additional help you need. We are always glad to welcome you at the office whenever you find it possible to visit us.

L. D. SHUTER,  
*Executive Secretary.*

# YOUR RETIREMENT SAVINGS PLAN

THE STATE TEACHERS  
RETIREMENT SYSTEM OF OHIO  
66 South Third Street, Columbus 15



## MEMBERSHIP

As a teacher in the public schools of Ohio, you are fortunate to be a member of the State Teachers Retirement System. Since 1920 it has been one of the best in the United States. After many major improvements during recent years, and especially in 1955, it provides reasonably adequate benefits for teachers who retire because of age, service, or disability, and for qualified beneficiaries of those who die prior to retirement. It serves to relieve you from some of your financial problems in order that you may be a better teacher.

## DEPOSITS AND CONTRIBUTIONS

Your employer is required to deduct 6 per cent of your total earnings as a teacher for deposit to your savings account. Under this plan, as you earn you also save and your savings may provide future income to yourself or your dependents. Your employer is required to contribute at the same time to help accumulate the additional money needed to pay to you any benefits for which you may qualify.

Your money and the money contributed by your employer is invested in securities of unquestionable quality. The yield from these investments is another important source of income in building the assets of the System. This income makes it possible for your account to accumulate with interest. It provides also a portion of the money needed to pay the benefits for which you may qualify. In this way the income from investments makes it possible for more tax dollars to be retained for the operation of schools and thus reduces the public cost of retirement benefits.

## REFUND OF YOUR DEPOSITS

You may withdraw your accumulated savings account if you terminate teaching service in the public schools of Ohio, and provided you are not in public employment covered by one of the other two Ohio retirement systems. If you have 10 or more years of Ohio service credit, or if there is a possibility that you may return later to teach in the public schools of Ohio, or enter other Ohio public service, you should not withdraw your account. The account may be left on deposit indefinitely.

## SURVIVOR BENEFITS

Your retirement savings plan is designed also to protect your dependent beneficiaries. In the event of your death prior to retirement, or while you are receiving a disability benefit, certain beneficiaries may receive valuable monthly survivor benefits in lieu of accepting the cash refund of your accumulated savings account.

1. If your death should occur after 3 or more years of Ohio service credit and within 21 months of your last Ohio public service, the monthly amounts payable would be as follows:

Widow, or dependent widower,  
with a child or children under  
age 18 ..... \$150

or

One child under age 18..... 75

or

Two or more children under age  
18 ..... 150

or

Dependent widow or widower at  
age 50 if the member had credit  
for at least 15 years of Ohio  
service ..... 100

or

Widow or widower at age 65..... 75

or

Each dependent parent at age 65.. 75

2. If your death should occur after you qualify for age and service retirement, your spouse or any sole beneficiary, if dependent, probably would be eligible to receive higher monthly payments based on your age and the age of your beneficiary, the final average salary, and the years of Ohio service credit. This benefit would be payable regardless of the time which had elapsed between your last Ohio public service and the date of your death.

## PERMANENT DISABILITY PROTECTION

With 10 or more years of Ohio service credit you have valuable disability protection. If you should become permanently disabled for further teaching service within 2 years of your last Ohio service and before you attain age 60, you may be eligible for benefits. The annual amount is found by adding to the number of years of Ohio service credit the number of years to your attainment of age 60, and multiplying by 1½ per cent of your final average salary, or by \$63 if greater. Your annual disability allowance is limited to 60 per cent of your final average salary.

For example, if you should become disabled at age 40 after 15 years of Ohio service credit, and if you should have a final average salary of \$3500, the annual benefit would be \$2100 which is 60 per cent of the final average salary. If you should have a final average salary of \$5000, the annual benefit would be \$2625.

## AGE AND SERVICE RETIREMENT

The primary purpose of your retirement savings plan is to provide lifetime income for you, and possibly for a survivor, after you complete the age and service requirements. You will qualify for a lifetime income under the following conditions:

1. Age 55 with 25 or more years of service credit.
2. Age 60 with at least 5 years of service credit.
3. Age 60 with 10 years of service credit regardless of when credit was earned.
4. Any age with 36 or more years of service credit.

To qualify for the minimum allowance you must have at least 3 years of Ohio service credit within the 10-year period immediately preceding the effective date of your retirement. Your minimum allowance is limited to 75 per cent of your final average salary.

*certific*

BOARD OF EDUCATION  
Bureau Of Personnel  
Cleveland 14, Ohio

Date Oct. 9, 1955

Received from Leonore H. Marks

the original Provisional Elementary certificate

number P.E. 11464.

*L. Wennerstrom*  
Chief, Bureau of Personnel

C51784

X-RAY NO. **C6917** SEP 14 1960

DATE OF X-RAY

NONPROFIT ORG.  
AD'L. 1/4¢ PD.



IMM 912059MS

NAME Lumiere marks

MAILING ADDRESS 13008 Oakview Blvd

CITY Bayfield Hts. ZONE 25 STATE Ohio



REPORT OF YOUR CHEST X-RAY EXAMINATION

SAVE THIS CARD. THIS IS THE ONLY RECORD  
OF YOUR VALUABLE HEALTH REPORT.

WE ARE GLAD TO TELL YOU THAT YOUR CHEST IS OK.

HAVE AN X-RAY REGULARLY. MAKE SURE YOUR  
LUNGS ARE HEALTHY.

THIS SERVICE TO YOU HAS BEEN MADE  
POSSIBLE BY YOUR HEALTH COMMISSIONER  
AND THE ANTI-TUBERCULOSIS LEAGUE  
THROUGH THE ANNUAL SALE OF CHRIST-  
MAS SEALS.

*J. B. Stocklen*

J.B. STOCKLEN, M.D.  
CONTROLLER OF TUBERCULOSIS  
FOR CUYAHOGA COUNTY,  
4520 CARNEGIE AVENUE  
CLEVELAND 3, OHIO  
PHONE-UT 1-6600

*17 total*  
*Mr. Pabel*

GARFIELD HEIGHTS CITY SCHOOLS  
Division of Guidance Services

Elective Taken This Year

*4 1/4 credits per yr.*

PERSONAL DEVELOPMENT - 8th GRADE UNIT

" PLANNING AHEAD "

To Eighth Grade Pupils:

This form outlines and describes the courses offered in the ninth grade. You are being given an opportunity (prior to registration) to study this sheet and to discuss your selection of subjects with your parents, teachers, and counselors.

Garfield Heights Junior High School Subjects - Grade 9.

REQUIRED SUBJECTS:

- English 9 - 1 Credit
- Citizenship -  $\frac{1}{2}$  Credit)
- Physical Education -  $\frac{1}{4}$  Credit) Meet on alternating days.
- Either Algebra or Gen. Mathematics - 1 Credit

ELECTIVE SUBJECTS: In addition to the subjects listed above, choose two electives to total at least  $4\frac{1}{4}$  credits in the equivalent of five periods of class work.

- \*Biology - 1 Credit
- \*\*Developmental Reading - 1 Credit
- Gen. Business - 1 Credit
- Gen. Science - 1 Credit
- German I - 1 Credit
- Latin I - 1 Credit
- Spanish I - 1 Credit
- Art I -  $\frac{1}{2}$  Credit
- Home Economics - 1 Credit
- Industrial Arts -  $\frac{1}{2}$  Credit

\* Only college preparatory students whose 8th grade average was "B" or better may take Biology in the 9th Grade, upon approval of the science department and the principal.

\*\* By assignment of the principal.

Six subject permits are needed for the following electives:

- Band, Choir, Drama, Orchestra -  $\frac{1}{4}$  Credit - Alternating Days
- Personal Typing -  $\frac{1}{4}$  Credit - Alternating Semesters

Make a list of the elective subjects you expect to select when you make your final choices.

Name ROBERT MARKS Homeroom Teacher MRS. KAME

Required: English 9 1 Credit Elective: Choose enough subjects  
Citizenship  $\frac{1}{2}$  Credit to raise your total to  
Physical Education  $\frac{1}{4}$  Credit  $4\frac{1}{4}$  credits.

(Circle one) Algebra 1 Credit  
or  
General Math 1 Credit

(This is your probable choice of subjects.)

Final parent approval and registration will follow.

Individual counseling available upon request. (Counseling Office)

Parent Signature

*College prep course*  
*Gen. Science*  
*or Biology*  
*or Business*  
*or Personal Typing*  
*or Art*  
*or Home Economics*  
*or Industrial Arts*  
*or Spanish I*  
*or Latin I*  
*or German I*  
*or Gen. Science*  
*or Gen. Business*  
*or Developmental Reading*  
*or Biology*

*1 - Science*  
*1 - Math*  
*1 3/4 - Electives*  
*1 1/4 - Physical Education*  
*2 1/2 - Social St.*  
*2 - 1/2 suby. cannot be elected at one time*  
*Human Latin Spanish English*  
*other academic subjects & courses*  
*been studied & yr*  
*4 yr of English*  
*Science 2 yr*  
*Math 2 yr*  
*History 2 yr*  
*Physical Education 1 yr*  
*Art 1 yr*  
*Home Economics 1 yr*  
*Industrial Arts 1 yr*  
*Spanish I 1 yr*  
*Latin I 1 yr*  
*German I 1 yr*  
*Gen. Science 1 yr*  
*Gen. Business 1 yr*  
*Developmental Reading 1 yr*  
*Biology 1 yr*

Group 1 you  
Algebra Grade 10 -  
Be you like math?

Law - 1 yr of general math  
in high score

Grade 9 - must have  
forming grade

Choose  
1 - electing  
science &  
double with  
biology

Biology or Health  
science

1 unit required  
either 9th or 10th grade

Grade 9 - 1 or  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12

Physics & mathematics  
of science dept.

All can take  
Gen. Science

Biology - 10th grade  
Chemistry 12th - meet in 9th  
in 9th

1st group  
30% approval  
or above  
TOP

Background  
of science  
of foreign  
lab.

Plan for future  
① Degree of going to college or  
② Industrial job requires

Grades from 1st to 7th - Car better  
than you  
earn take  
care of  
them

Make this up for first 2 more with  
C or greater  
Math ask. That you took last year  
ask math teacher what to recommend

Get 3-4  
officials  
at school  
to  
discuss  
with  
them  
and  
get  
it  
done

11/11/73

13th course  
Human  
Accounting  
and  
law

**NATIONAL CONGRESS OF PARENTS AND TEACHERS**

700 N. RUSH ST.

CHICAGO 11, ILLINOIS

State Office: 50 West Broad Street, Suite 2740, Columbus, Ohio

**ALL-INCLUSIVE MEMBERSHIP CARD**

NATIONAL, STATE, AND LOCAL, 1955-1956



This certifies that

*Mrs Lenore Marks Cleveland*  
(Name) (Town)

*Corlett P.T.A.*

IS A MEMBER OF THE  
A UNIT OF THE NATIONAL CONGRESS OF PARENTS AND TEACHERS AND THAT ALL ANNUAL DUES  
HAVE BEEN PAID.

MRS. ROLLIN BROWN  
National President

MRS. WILSON C. STOREY  
State President

*Mrs Joseph J. Makasky*  
President of the Local Association

*Oct 18/55*  
Date of payment

#350

BOARD OF EDUCATION

1380 EAST 6TH STREET

CLEVELAND 14, OHIO

Lenore H. Marks  
Cortlett

CLASS OF 1946

Adams, Mary Virginia  
Auburn, WV 26325

Arbogast, Iris Hersman  
3125 Loyal Oak Blvd.  
Barberton, Ohio 44203

Barker, Gray  
Box 228  
Clarksburg, WV 26301

Byers, Jack P.  
Fairview, WV 26570

Coe, Bobby Jean (Mrs. J. Vernon Fisher)  
312 Cedarcrest Dr.  
Ripley, WV 25271

Cox, Hiram Leonard  
761 Penn. Ave.  
Ft. Lauderdale, Fla. 33312

Crutchfield, Thomas Edward  
Burnsville, WV 26335

Duffy, Celia Alice  
Deceased

Ellyson, Edna Ruth (Mrs. James Riley)  
Address Unknown

Ellyson, Hayden  
Rt. 10, Box 541  
Pasadena, MD 21122

Erwin, James William  
308 E. Main St.  
Glenville, WV 26351

Fidler, Paul Willis  
Troy, WV 26443

Fisher, Ralph  
4031 Four Pale Road  
Huntington, WV 25701

Frame, Virginia Ruth  
Deceased

Friend, Marletia M. (Mrs. Pierson)  
Clay, WV 25043

Gard, Wilhelmina  
110-41/2 St.  
Williamson, WV 25611

Goff, General  
Pearl St.  
Harrisville, WV 26362

Goodrich, George Dudley  
Burnsville, WV 26335

Grapes, Robert William  
323 Cambridge Ave.  
Elyria, Ohio 44035

Groves, Ruth Lucille (Mrs. Etherel Keffer)  
Box 84  
Cabin Creek, WV 25035

Heckert, Homer Paul  
210 Carpenter St.  
Clarksburg, WV 26301

Hendershot, Ila (Mrs. DeViese)  
100-37th St.  
Vienna, WV 26101

Hersman, Lenore (Mrs. Robert J. Marks)  
13008-Oakview Blvd.  
Garfield Heights, Ohio 44125

Hill, Olen  
Spencer Grade School  
Spencer, WV 25276

Humphreys, Clemit O.  
21st Walnut Court  
Dunbar, WV 25064

Hupp, Mary Elizabeth  
(Mrs. Art B. Coberly, Jr.)  
105 Charlotte Dr.  
Portsmouth, VA 23701

Karantonis, William  
Colcord, WV 25948

Kight, Henry A.  
Grantsville, WV 26147

King, Quentin  
Otto Route  
Spencer, WV 25276

Kramer, Ruth V.  
Deceased

Lewis, Ann Wilson  
Lane Tower, Apt. 312  
1601 Olive St.  
Eugene, Oregon 97401

McClung, Davey R.  
East Rainelle, WV 25962

McCutcheon, L. Cark  
2 Holly Drive  
Gaithersburg, MD 20760

McIntosh, Charles Crawford  
Walkersville, WV 26447

Moore, Albert S.  
403 Dolliver St.  
Glennville, WV 26351

Moore, Nina Lee (Mrs. William Emmons)  
114 Vine  
Binghamton, N.Y. 13903

Moore, Russell William  
13 W. Cove St.  
Pomeroy, Ohio 45769

Murphy, Ellen Kathleen (Mrs. Cecil Schultz)  
213 McLane Ave.  
Morgantown, WV 26505

Pentony, Thomas Dale  
1713 Tula Road  
Sarasota, Fla.

Petty, Geraldeon  
Address Unknown

Poling, George  
264 Newhouse Drive  
Charleston, WV 25302

Prince, Edith G. (Mrs. Herman B. Prince)  
2602 Beech St.  
Parkersburg, WV 26101

Reed, Ruddell, Jr.  
726 Chelsea Road  
West Lafayette, Ind.

Riddle, Lucille Powell (Mrs. Leo Riddle)  
120 Campagna Dr.  
Elyria, Ohio 44035

Riddle, Theodore N.  
Deceased

Sims, Eva Carolyn (Mrs. Raymond Rader)  
Box 39  
Elizabeth, WV 26143

Sisk, Meredith  
604 West Second St.  
Weston, WV 26452

Smith, Clavel  
Cedarville, WV 26611

Smith, Earl N.  
Deceased

Stalnaker, Clifford D.  
Address Unknown

Stemple, Ira D.  
Grantsville, WV 26147

Tackett, Ada B.  
Victor, WV 25938

Thomas, Virginia  
(Mrs. Funkhouser)  
3306 Russell Road  
Alexandria, VA 22305

Whetsell, William A.  
Address Unknown

White, Effie Groves  
(Mrs. Edward White)  
Leivasy, WV 26676

White, Mary R.  
Montrose Manor  
Apt. 29-E  
Catonsville, MD 21228

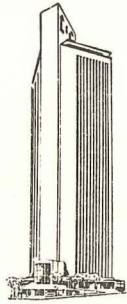
Williams, Sam  
Secondary Schools Activities Comm.  
2180 Dudley Ave.  
Parkersburg, WV 26101

Wilson, Ada K. (Mrs. Roger A. Wilson)  
Frenchton, WV 26219

Wilson, Lyda Hays  
(Mrs. Emerson Lingham)  
2317 Cyprus Road  
West Palm Beach, Fla. 33401

# Life and Casualty

ORDINARY SERVICES AND ACCOUNTING DEPT.



*Insurance Company of Tennessee*

Life and Casualty Tower

NASHVILLE, TENNESSEE 37219

January 25, 1971

## STATEMENT OF POLICY SETTLEMENT

Re: Policy No. 393525 - Lenore H. Marks

This statement covers settlement of this policy for reason shown below:

<input type="checkbox"/> Matured Endowment	\$ _____
<input checked="" type="checkbox"/> Cash Surrender Value <u>22 2/3</u> Years	<u>1255.10</u>
<input type="checkbox"/> Death Claim	_____

Check Sent Direct: 13008 Oakview Blvd.  
Garfield Hts. Ohio 44125

Enclosed Check  
Payable to LENORE H. MARKS \$ 1255.10  
JP  
71

Premium \$ PD. UP

St. & Dist. HO

Anniversary 6-8-48

*William M. Lambert*

*Manager, Ordinary Services and Accounting Dept.*

BY 



GARFIELD HEIGHTS BOARD OF EDUCATION

GARFIELD HEIGHTS CITY SCHOOLS

Senore Marks

You have a total of 68<sup>1</sup>/<sub>4</sub> days accumulated sick  
leave through 8/31/07.

(Employee Record Only)

September 1, 1967

Dear associate:

September marks a new beginning - for children, teachers, for all of us who are in any way associated with the school system. Besides extending greetings to each of you, please let me share a few thoughts with you.

What is ahead for us this year? I believe you will find it an exciting year. Exciting, not because of pressing problems, though these seem ever to be with us, but because of new opportunities which confront us. Let me list a few of these for you.

An improved educational program. Boys and girls in the 1967-68 school year will be exposed to an improved curriculum. This will reflect the work of Dr. Joseph Bongorno and curriculum committees during the past year. Many of you shared in this and your work is appreciated. Even more effort will be devoted to curriculum study this year that we may press toward yet a better program.

A new elementary guidance program. After an intensive study of programs in other systems, a proposal for elementary guidance was submitted and accepted by the State Department of Education. Martin Kane led staff members in the study, formulation and implementation of this project. The new elementary child guidance coordinator, William Nemecek, will work directly with Garfield Park and Roosevelt Elementary Schools this year. He will be meeting with other elementary school staffs during the year. Plans call for extending this service gradually to other elementary buildings.

A new elementary coordinator. Replacing a position vacant for two years, Don Crosby leaves the principalship of Maple Leaf School to take this responsibility. The job analysis for this position provides that he will work with principals and teachers as advisor and consultant on a staff basis. Articulation will be provided with the junior high staff. We feel certain elementary teachers will benefit considerably by this action.

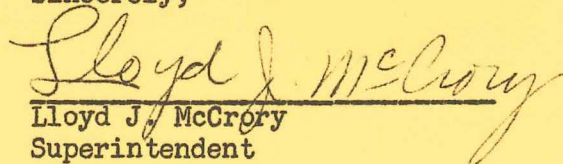
Improved channels of communications. Considerable progress has already been made during the past year. Providing adequate, clear information, answering questions, considering suggestions, are essential activities. The Garfield Heights Teachers Association and the local chapter of the Ohio Association of Public School Employees have played major roles in this improvement. We press toward even better communication this year.

Speakers' Bureau.

As a service to community organizations, a speakers' bureau is being formed. Staff members who would like to speak on some phase of education in which they have a particular competency or interest are invited to submit the title and a brief descriptive paragraph to the assistant superintendent's office. Dr. Whittington will then make this information available to organizations. Presentations usually require 30 minutes.

We hope you find this year's experience with children a thrilling one. No one of you works alone. If we can in any way help you to perform more effectively, please let us know.

Sincerely,

  
Lloyd J. McCrory  
Superintendent

Nº 14488

DATE 9/1/67

L MARKS

NAME OF EMPLOYEE

SALARY	725.00
ABSENCE	
7% RETIREMENT	50.75
FEDERAL TAX	132.40
CREDIT UNION	ct 3.62
BOND DED.	
INSURANCE	
HOSPITALIZATION	26.00
TOTAL DED.	212.77
AMT. THIS CHECK	512.23



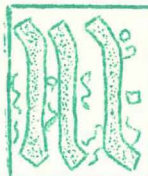
To Garfield Heights City Schools  
Staff and Students

Christmas, 1963

# Greetings

I bring you this little story of the origin of the Christmas Tree because it seems to express so well the true spirit of Christmas.

Your loyal cooperation in our work together during the time I have been privileged to work with you, as your superintendent, your friendship and goodwill, are cherished ornaments on my Christmas Tree---and I wish for you all the world peace, happiness and contentment during the Christmas season, and during the coming year.



What would Christmas be without the Christmas Tree? It is the one universal symbol of the Christmas season. Whether it is indoors or out; flickering with candles, or glittering with colored bulbs; trimmed with fragile ornaments, or homemade popcorn balls; it is welcomed the world over as the joyous sign of the Christmas festivities.

But why do we have a Christmas Tree? The probable answer would be, "Oh everyone does" which leaves us just where we started. It is true, "everyone does" and it is just as true that strangely few people know the reason. It has been claimed the Christmas Tree originated in Egypt hundreds of years ago when it was a general practice to decorate the house with branches of the date palm at all religious festivals. The date palm being the symbol of life over death. Other traditions place its origin with the Jews, as a heritage

*Charles P. Lindecamp*  
Charles P. Lindecamp, Superintendent

# Merry Christmas

of their Feast of the Lights, of which lighted candles were a feature.

The most popular tradition of all comes from Germany, and is told in a popular German legend. It seems that Hans and Gretchen, two German youngsters were left all alone in their cottage one winter evening. As the wind howled about they huddled before the fire and told each other stories of the strange sights they had seen in the forest. Suddenly there came a faint knock at the door. They were very much frightened, yet Hans bravely advanced to the door and flung it open. Standing before them was a little boy, smaller than either one of them. His feet were bare, his clothes were thin, and he stood shivering with the cold.

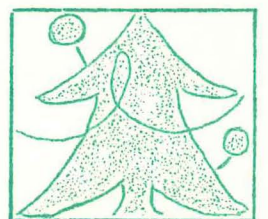
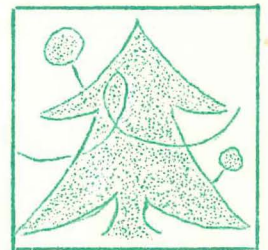
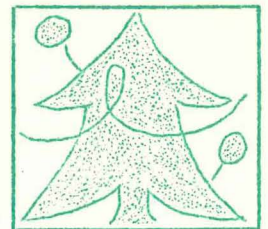
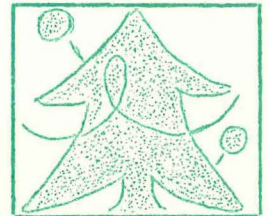
In a timid voice he asked them if he might come in and warm himself at their fire. "Yes indeed" cried the children and eagerly made a place for him before the small blaze, depriving themselves of most of the warmth. Then they urged him to eat their frugal supper which meant that they themselves would go hungry.

As he grew warm and sleepy they persuaded him to go to sleep on their bed and tried to make themselves comfortable on hard wooden benches.

After they had finally gotten to sleep, Hans and Gretchen were awakened by strains of soft music outside the cabin. Rushing to the window they found a band of children, dressed in shining robes and playing beautiful golden harps. As the boy and girl stared in amazement, the strange child that they had sheltered stood before them. Gone were his thin rags, gone the hungry look. The child was dressed in shining robes and a strange light shone around his head. In a soft, beautiful voice he was speaking:

"I was cold and ye took me in. I was hungry and ye fed me. I was tired and ye gave me your bed. I am the Christ Child wandering through the world to bring peace and happiness to good children. As ye gave me, so will this tree give you every year at this time rich fruit."

So saying, he broke a branch from a fir tree, planted it in the ground, and with a word to the shining children they all disappeared. But the small branch grew into a beautiful tree and every year bore a crop of toys and all things good for the two children.



STATE OF MARYLAND  
TEMPORARY FIFTEEN-DAY REGISTRATION CARD PERMIT

This permit must be carried in the car for which Title and Transfer of Tags have been applied and is valid only when properly filled in and countersigned by a Registered Maryland Dealer properly registered by the Department of Motor Vehicles as set forth in Article 66½, Sec. 39, Acts of 1951.

This is to certify, I/We have this date sold to  
George Imes, Wethersburg, Md. Rt. # 3  
Packard, Name, G-5089-C, Address, 2286-9-3507

Make of Car, Style of Body, Engine Number, Serial Number  
and have granted permission for a period of 15 days to display on the vehicle  
Tag No. 345-69B issued in the above name.

I/We further certify that we have received from the above named proper application to register this vehicle with the Department of Motor Vehicles,

Dated Sept. 11, 1952  
Month, Day, Year

NAME OF DEALER, Capitol Motor Co., Inc.  
Signature of Legal Officer of Dealer, Gray J. Holby  
Registration number assigned by D.M.V. 26 (Not Tag Number)

This registration permit is not transferable or renewable and is void if altered or changed in any manner. Valid only for fifteen days from date of issue.

Board of Education  
Garfield Heights City Schools  
Garfield Heights, Ohio  
**NOTICE OF APPOINTMENT**

Salary for the remaining 50 days  
will be \$2,074.47

TO: LENORE MARKS

You have been appointed, by the Superintendent of Schools, and with the approval of the Board of Education, to a position on the educational staff of the Garfield Heights City Schools, in Garfield Heights, Ohio, for the school year 1965 1966. Service will begin April 11, 1966.

The school year, consisting of not more than 188 days of service, is determined by the Board of Education, and set forth in the school-year calendar.

Your service will be subject to the reasonable rules and regulations of the Board of Education, as approved by law.

Your salary will be at a rate of \$ 7,800.00 for the school year, based on 4<sup>1</sup>/<sub>2</sub> years of training and 12 years of experience. It will be payable in 12 monthly installments, and subject to laws governing deductions for withholding tax and the State Teachers Retirement System.

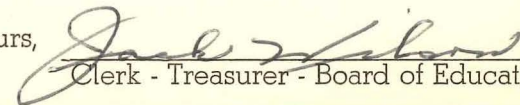
This portion of the contract is for you. The lower portion (which is your acceptance) must be signed and returned to the superintendent of the Garfield Heights City Schools within fifteen days following the date of issue.

The Board of Education reserves the right to reject your acceptance if it is not received within the 15-day limit.

Validity of this contract is dependent upon your possession of proper certification for the position involved, and upon your freedom from all other contracts for your services as an educator.

Ohio law prohibits resignation from a teaching position after July 10.

Respectfully yours,

  
Clerk - Treasurer - Board of Education

IDENTIFICATION CARD

Lenore Marks OF

STUDENT OR TEACHER

Corlett

SCHOOL OR SCHOOL SYSTEM

HAS BEEN CERTIFIED TO WORLD INSURANCE COMPANY AS HAVING MADE THE REQUIRED PREMIUM PAYMENT, AND IS THEREFORE GRANTED INSURANCE UNDER ITS SCHOOL CHILD ACCIDENT POLICY ISSUED TO THE ABOVE NAMED SCHOOL OR SCHOOL SYSTEM. SUCH INSURANCE IS FOR THE PERIOD BEGINNING WITH THE TIME OF SAID PREMIUM PAYMENT AND ENDING WITH THE EXPIRATION OF THE TERM OF SAID POLICY, AND IS SUBJECT TO ALL OF THE CONDITIONS THEREOF.

M4010

**World**

**INSURANCE COMPANY**

HOME OFFICE • OMAHA, NEBRASKA

*In the insurance world.... It's World Insurance*



July 18, 1947

Date of Entrance

Grad.

Course

Ed. Major Subject

Withdraw

Degree Conferred

ENTRANCE RECORD  
A. B. Glenville  
Admitted from  
State College,  
1946.

WEST VIRGINIA UNIVERSITY  
Sand Fork, West Virginia

8/3/25

Date of birth

HERSMAN, LENORE ETHEL  
Student's name  
Hazel Hersman  
Parent's name

Student's address  
Parent's address

COURSE TITLE

Grades  
1st 2nd Sum.

Cr. Sem. Hours

COURSE TITLE

Grades  
1st 2nd Sum.

Cr. Sem. Hours

English 225 Recent Literary Criticism

Ed. 309 Psychology of Reading

Ed. 335a The Elem.-School Curriculum 1948

Ed. 281 Hist. of El. & Sec. Ed. in U.S.

Ed. 308 Psychology of Arithmetic

Soc. Wk. 285 Aspects of Pub. Soc. Services

UNITS

- English
- Journalism
- Speech
- Latin
- French
- Spanish
- History
- Prob. Dem.
- Social Science
- Ec. & Soc.
- Algebra
- Plane Geometry
- Solid Geometry
- Plane Trig.
- Physics
- Chemistry
- Biology or Botany
- Gen. Science
- Geog.
- Physical Education
- Agriculture
- Home Economics
- Bookkeeping
- Com. Arithmetic
- Sten. and Typ.

Committee  
Action

GRADING SYSTEM

- A - EXCELLENT
- B - GOOD
- C - FAIR
- D - POOR BUT PASSING
- E - CONDITION
- PASSING GRADES: UNDERGRADUATE WORK, D; GRADUATE WORK, C.

NUMBERING SYSTEM

- 99 - FR. & SO.
- 100 - JR. & SR.
- 200 - JR. & SR. & GRAD.
- 300 - GRADUATES ONLY

WEST VIRGINIA UNIVERSITY  
THIS STUDENT IS ENTITLED TO HONORABLE DISMISSAL.

J. EVARETT LONG, REGISTRAR

June 10, 1949

GARFIELD HTS. CITY SCHOOLS  
BOARD OF EDUCATION OFFICE  
Garfield Heights 25, Ohio

(NOTIFICATION OF SALARY FOR NEXT SCHOOL YEAR)

To: LENORE MARKS

This is to notify you that your salary for the school year beginning next September has been fixed by action of the Board of Education as follows:

Salary based on the Teachers' Salary Schedule  
most recently approved by the Board of Education - \$7,200.00

Extra pay for special services will be stated in a separate notice to those who have been assigned to perform such services.

The salary stated above will be payable in twelve (12) equal monthly installments and it will be subject to laws governing deductions for withholding tax and the State Teachers' Retirement System. This notice constitutes acceptance of your expressed desire for reappointment.

It is the declared policy of the local Board of Education not to release teachers under contract, to accept positions elsewhere, after July 10th.

GARFIELD HEIGHTS BOARD OF EDUCATION

By: ALBERT J. VLASAK  
President - Board of Education

By: JACK F. WILSON  
Clerk-Treasurer - Board of Education

April 24, 1963

RESOLUTION #2008

A RESOLUTION OF INTENT OF THE GARFIELD HEIGHTS BOARD OF EDUCATION TO CONSIDER AN ADJUSTMENT OF THE PRESENT TEACHERS SALARY SCHEDULE WHEN AND IF THE STATE LEGISLATURE INCREASES THE SCHOOL FOUNDATION PROGRAM.

WHEREAS, The Garfield Heights Board of Education would like to revise the present Teachers Salary Schedule to bring it in line with our neighboring school districts, and,

WHEREAS, Based upon a projection of our present income the Board feels it is unable to consider an increase at this time, and,

WHEREAS, Legislation has been proposed by the State Board of Education, Ohio Education Association, Ohio School Boards Association, Ohio Farm Bureau, Ohio Association of Public School Employees, League of Women Voters, Ohio Congress of Parents and Teachers, and Ohio Council for Education to the State Legislature to increase the State Foundation Program to provide more State Aid to the school districts in Ohio, and,

WHEREAS, This Board of Education has made every effort to influence the Governor, members of the Senate, and House of Representatives, through personal contact and correspondence with every member to have them increase the State Foundation Program and,

THEREFORE BE IT RESOLVED, When and if the State Legislature increases the Foundation program which will provide more money for our school district, it is the intent of this Board of Education to consider an adjustment in the present Teachers Salary Schedule.

ADOPTED: April 15, 1963

ALBERT J. VLASAK  
President

JACK WILSON  
Clerk - Treasurer

B50987

X-RAY NO.

SEP 18 1988

DATE OF X-RAY

SEC. 3406(e)  
P.L. & R.



IBM 912059MS

NAME Lenore Marks

MAILING ADDRESS 13108 Oakview Blvd.

CITY Cleveland ZONE 25 STATE Ohio

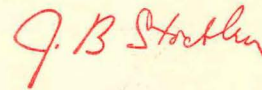
## REPORT OF YOUR CHEST X-RAY EXAMINATION

SAVE THIS CARD. THIS IS THE ONLY RECORD  
OF YOUR VALUABLE HEALTH REPORT.

WE ARE GLAD TO TELL YOU THAT YOUR CHEST IS OK.

HAVE AN X-RAY ONCE A YEAR. MAKE SURE YOUR  
LUNGS ARE HEALTHY.

THIS SERVICE TO YOU HAS BEEN MADE  
POSSIBLE BY YOUR HEALTH COMMISSIONER  
AND THE ANTI-TUBERCULOSIS LEAGUE  
THROUGH THE ANNUAL SALE OF CHRIST  
MAS SEALS.



J.B. STOCKLEN, M.D.  
CONTROLLER OF TUBERCULOSIS  
FOR CUYAHOGA COUNTY.  
4520 CARNEGIE AVENUE  
CLEVELAND 3, OHIO  
PHONE-UT 1-6600

# *Maple Leaf*

PARENT - TEACHER  
ASSOCIATION



1963 - 1964

GARFIELD HEIGHTS, OHIO 44125

Phone: 883-3250 — Ext. 265

OBJECTS  
OF PARENT - TEACHER ASSOCIATION



- TO PROMOTE the welfare of children and youth in home, school, church and community.
- TO RAISE the standards of home life.
- TO SECURE adequate laws for the care and protection of children and youth.
- TO BRING into closer relation the home and the school, that parents and teachers may cooperate intelligently in the training of the child.
- TO DEVELOP between educators and the general public such united efforts as will secure for every child the highest advantages in physical, mental, social and spiritual education.

Article II  
National By-Laws

---

THEME  
BUILDING BRIDGES OF COMMUNICATION

---

PROGRAM

September 18, 1963—7:45 p. m.

"Secure Footing—Parents and Teachers"

The association will meet the Superintendent of Schools, Principal, faculty and the executive committee.

The Cub Scouts, Boy Scouts and Explorers will present their charters.

Mr. James Tarr will lead the association in community singing.

Refreshments will be served by mothers of 5th and 6th grade rooms. (Mrs. Algren, Miss Waesch, Mr. Owen and Miss Hoffer)

October 16, 1963—7:45 p. m.

"Wanted—Qualified Engineers"

Presentation of candidates for election to the Garfield Heights Board of Education who have been invited to speak on their qualifications.

Mr. Owen's Sixth Grade Chorus will favor us with a few songs.

Refreshments will be served by mothers of 4th and 5th grade rooms. (Mrs. Sayles, Mrs. Gutow, and Mr. Handel)

November 20, 1963—7:45 p. m.

"Evaluation of Materials"

Mr. Elden Schneider, School Psychologist, will discuss the elementary testing program.

The Mothersingers will present several popular selections. Refreshments will be served by mothers of 3rd and 4th grade rooms. (Mrs. Bradley, Mrs. Gooding, Mrs. Riley and Mrs. Marks)

# BOARD OF EDUCATION

CLEVELAND, OHIO

DEPARTMENT  
OF  
INSTRUCTION

June 27, 1958

Mrs. Lenore Marks  
18015 Harvard Avenue  
Cleveland 28, Ohio

Dear Mrs. Marks:

Superintendent Schinnerer has directed me to say that he has accepted your resignation as a teacher in the Cleveland Public Schools, to take effect June 30, 1958.

If you have not already done so, it will be necessary for you to notify Mr. L. D. Shuter, Secretary of the State Teachers Retirement System of Ohio, 66 South Third Street, Columbus 15, Ohio, as to the arrangement you decide to make relative to the disposition of your equity in the pension fund.

In behalf of the Board of Education and administrative staff at school headquarters, permit me at this time to express genuine appreciation for the service you have rendered as a teacher in our schools and to extend the wish that the future may bring satisfying fulfillment of the hopes you have been cherishing.

With our good wishes,

Sincerely yours,

*Lillian Wennerstrom*

Lillian Wennerstrom  
Chief, Bureau of Personnel

Dear Mr. Shuter.

As of June 30, 1958 I transferred as a teacher from the Cleveland Public Schools to the Garfield Hts. Public Schools, both of Ohio. I wish my equity in the retirement fund. My number is 175570. Please advise me as to any further steps I might be deemed necessary because of this transfer. ~~in~~

Thank you.

Sincerely,  
*Lenore Marks*



Register forms - white  
lower right  
corner  
all write  
info

welfare pupils -  
~~send out forms~~

Assign to desks

milk order -  
announce 4¢ per  
bottle

Distribute tests - count  
no.

Lavatory -  
Pupils eligible carry lunch

Parent bulletin

Bureau of Personnel  
BOARD OF EDUCATION  
1380 East 6 Street  
Cleveland 14, Ohio

INFORMATION FOR APPLICANTS

The minimum requirements for teaching in the Cleveland Public Schools are United States Citizenship or citizenship of a country friendly to the United States, a Loyalty Oath and Affidavit, graduation from a four-year course in an approved college, proper certification by the State of Ohio, and a physical examination report.

Following is the order of procedure in making application for a teaching position.

1. Fill out the application blank carefully and attach your photograph.
2. Complete the file of credentials as soon as possible but before a personal interview is requested.

A. Complete College Transcript

Notify the college registrar to forward to the Bureau of Personnel a complete transcript of credits. Applicants who are still in college should have this done promptly after graduation.

B. Ohio State Teaching Certificate

A photostatic copy of the Ohio State Teaching Certificate of each applicant must be filed in the Bureau of Personnel. This should be done before the teacher begins to teach.

C. Personal Data from Appointment Office

Have the Appointment Office of your college send us your confidential papers.

D. National Teacher Examinations (Educational Testing Service, Princeton,  
New Jersey)

Candidates for regular teaching positions in the secondary schools of Cleveland are required by rule of the Board of Education to take the National Teacher Examination. This requirement has been waived temporarily for candidates in the elementary division.

3. A Physical Examination Report is a requirement for appointment on regular or substitute contract and must be approved by the Medical Department of the Board of Education. This form will be given to you and must be completed at the time of appointment.
4. Arrange for personal interviews with the supervisors in charge of the subject-matter fields in which you are certificated to teach and with the Chief, Bureau of Personnel, Miss Lillian Wennerstrom, Room 350.

GARFIELD HEIGHTS CITY SCHOOLS  
BOARD OF EDUCATION OFFICE  
GARFIELD HEIGHTS, OHIO 41125

(NOTIFICATION OF SALARY FOR 1970-71 SCHOOL YEAR)

To: LENORE MARKS

This is to notify you that your salary for the school year beginning September, 1970, has been fixed by action of the Board of Education as follows:

Salary based on the Teachers' Salary  
Schedule most recently approved by the  
Board of Education . . . . . \$ 10,426\*

Extra pay for special services will be stated in a separate notice to those who have been assigned to perform such services. \*Includes 1 extra block of credits

The salary stated above will be payable in twenty-two (22) semi-monthly and one (1) monthly installments and it will be subject to laws governing deductions for withholding tax and the State Teachers' Retirement System. This notice constitutes acceptance of your expressed desire for reappointment. If you have any questions, please contact the Director of Personnel.

It is the declared policy of the local Board of Education not to release teachers under contract, to accept positions elsewhere, after July 10th.

GARFIELD HEIGHTS BOARD OF EDUCATION

By PATRICK BLUSO  
President - Board of Education

By Jack Wilson  
Clerk-Treasurer - Board of Education

May 1, 1970



FORM FCU-107A



PRINTED  
IN  
U.S.A.

Always Present this Book When Paying or Receiving Money

*In case this passbook is lost, notify  
the Treasurer at once, in writing*

CREDIT UNION

IN ACCOUNT WITH THE  
GARFIELD HEIGHTS SCHOOL EMPLOYEES  
CREDIT UNION INC.

Marks, Lenore and Robert

No. 1774

No other receipt for payments on Shares, Loans, Interest, Fees or Fines will be given. Transferable to qualified members only. Checks credited only subject to collection.

No payment will be accepted or paid out at the office without this passbook. Where payments are forwarded by mail or otherwise, the book should be presented for posting.

Repayments of Loans, and Interest MUST BE MADE as per Note and By-Laws. Fines for non-payment of Loans will be levied unless excused by the Board of Directors. Fines for non-payment of installments on shares subscribed will be levied if required by the Board of Directors.

IMPORTANT

Passbook insert statements of account are issued periodically and should be inserted in this passbook cover immediately upon receipt. All errors should be reported promptly to the chairman of the Supervisory Committee. This passbook and the passbook inserts issued are evidence of your account with the credit union and should not be destroyed.



FORM FCU-107B

AIRFIELD HEIGHTS SCHOOL EMPLOY  
CREDIT UNION INC.

PRINTED IN U. S. A.

CREDIT UNION

NAME

*Marks, Lenore Robert*

BOOK NO.

*174*

PASSBOOK INSERT

Please place in your passbook immediately. If this statement is in error, notify the Supervisory Committee Chairman at once, and furnish the data necessary to effect correction.

DATE	SHARES			LOANS			FEES FINES	MEMO*
	PAID IN	WITH- DRAWN	BALANCE	REPAID	BALANCE	INT. PAID		
<i>1st Dec</i> 1960								
<i>1-5</i>	<i>100 -</i>		<i>550 -</i>					
<i>1-15</i>	<i>4 08</i>	<i>(59 Div)</i>	<i>554 08</i>					
<i>2-2</i>	<i>100 -</i>		<i>654 08</i>					
<i>3-1</i>	<i>100 -</i>	<i>150 -</i>	<i>604 08</i>					
<i>4-8</i>	<i>100 -</i>		<i>704 08</i>					
<i>5-1</i>	<i>100 -</i>		<i>804 08</i>					
<i>5-12</i>		<i>600 -</i>	<i>204 08</i>					
<i>6-1</i>	<i>100 -</i>		<i>304 08</i>					
<i>6-16</i>		<i>304 08</i>	<i>CH</i>		<i>10</i>			

\* Cash — PD-Payroll Deduction — PD Transfer — DV-Dividend



~~24 total~~  
~~24~~

W. Va.

Clay Co. 3 yrs.

Span. Co. 5 mos

Helmer Co. 1 yr.

4 yrs. 5 mos.

Md.

Howard Co. 1 yr.

Mont Co. 5 yrs.

Md. 6 years

Ohio

Panama - 5 mos.

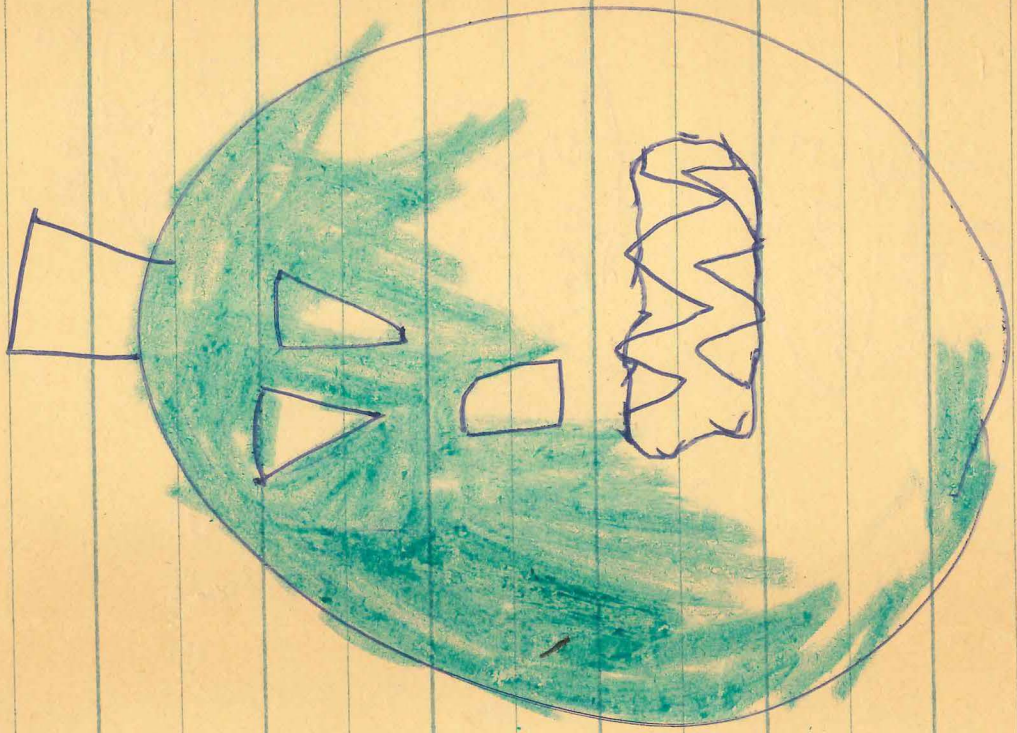
Corbett - 3 yrs.

Shang. Hts. - 9 yrs + 7 mos.

12 yrs.

10 yrs.

5000000  
? Robinson & Lawrence



8-5-56  
5-6-57  
6-7-58

Collett II

58-59  
59-60  
60-61

Clay Co. 3 yrs,  
Frank Co. 5 mos

Bellevue 1 yr.

Ohio  
Farmer 64-65  
65-66  
66-67  
67-68  
68-69

Collett  
3 yrs,

Harl. Hts,  
10 yrs +  
6 mos  
approx.  
2 mos  
66-67  
67-68

Madison Co  
~~Franklin~~  
1 yr.  
Charleston  
Mont. Co. 3 yrs  
2 yrs.

67-68  
68-69  
69-70

~~W. Va.~~  
~~West Kanawha~~ 5 mos

70-71



Board of Education  
Garfield Heights City Schools  
Garfield Heights, Ohio  
**NOTICE OF APPOINTMENT**

TO: LENORE MARKS

You have been appointed, by the Superintendent of Schools, and with the approval of the Board of Education, to a position on the educational staff of the Garfield Heights City Schools, in Garfield Heights, Ohio, for the school year 19 67 19 68. Service will begin September 5, 1967.

The school year, consisting of not more than 184 days of service, is determined by the Board of Education, and set forth in the school-year calendar.

Your service will be subject to the reasonable rules and regulations of the Board of Education, as approved by law.

Your salary will be at a rate of \$9,000 ----- for the school year, based on 4½ years of training and 13 years of experience. It will be payable in 12 monthly installments, and subject to laws governing deductions for withholding tax and the State Teachers Retirement System.


This portion of the contract is for you. The lower portion (which is your acceptance) must be signed and returned to the superintendent of the Garfield Heights City Schools within fifteen days following the date of issue.

The Board of Education reserves the right to reject your acceptance if it is not received within the 15-day limit.

Validity of this contract is dependent upon your possession of proper certification for the position involved, and upon your freedom from all other contracts for your services as an educator.

Ohio law prohibits resignation from a teaching position after July 10.

Respectfully yours,

  
Clerk - Treasurer - Board of Education

**NATIONAL CONGRESS OF PARENTS AND TEACHERS**

700 N. RUSH ST.

CHICAGO 11, ILLINOIS

State Office: 50 West Broad Street, Suite 2740, Columbus, Ohio

**ALL-INCLUSIVE MEMBERSHIP CARD**

NATIONAL, STATE, AND LOCAL, 1955-1956



This certifies that

Mr. R. Mark Cleveland

(Name)

(Town)

IS A MEMBER OF THE J. M. Williams  
A UNIT OF THE NATIONAL CONGRESS OF PARENTS AND TEACHERS AND THAT ALL ANNUAL DUES  
HAVE BEEN PAID.

MRS. ROLLIN BROWN  
National President

MRS. WILSON C. STOREY  
State President

Mrs. J. Gacom  
President of the Local Association

9-55  
Date of payment

Board of Education  
Garfield Heights City Schools  
Garfield Heights, Ohio  
NOTICE OF APPOINTMENT

TO: Lenora Marks

You have been appointed, by the Superintendent of Schools, and with the approval of the Board of Education, to a position on the educational staff of the Garfield Heights City Schools, in Garfield Heights, Ohio, for the school year 19 59 - 19 60. Service will begin September 1, 1959.

The school year, consisting of not more than 185 days of service, is determined by the Board of Education and set forth in the school-year calendar.

Your service will be subject to the reasonable rules and regulations of the Board of Education, as provided by law.

Your salary will be at a rate of \$ 5900. for the school year, based on 4 $\frac{1}{2}$  years of training and 7 years of experience. It will be payable in 12 monthly installments, and subject to laws governing deductions for withholding tax and the State Teachers Retirement System.

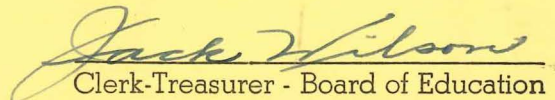
This portion of the contract is for you. The lower portion (which is your acceptance) must be signed and returned to the superintendent of the Garfield Heights City Schools within fifteen days following the date of issue.

The Board of Education reserves the right to reject your acceptance if it is not received within the 15-day limit.

Validity of this contract is dependent upon your possession of proper certification for the position involved, and upon your freedom from all other contracts for your services as an educator.

Ohio law prohibits resignation from a teaching position after July 10th.

Respectfully yours,

  
Clerk-Treasurer - Board of Education

Board of Education  
Garfield Heights City Schools  
Garfield Heights, Ohio  
NOTICE OF APPOINTMENT

TO: Lenore Marks

You have been appointed, by the Superintendent of Schools, and with the approval of the Board of Education, to a position on the educational staff of the Garfield Heights City Schools, in Garfield Heights, Ohio, for the school year 1958 - 1959. Service will begin Sept. 2, 1958.

The school year, consisting of not more than 180 days of service, is determined by the Board of Education and set forth in the school-year calendar.

Your service will be subject to the reasonable rules and regulations of the Board of Education, as provided by law.

Your salary will be at a rate of \$ 5500~~00~~ for the school year, based on 4½ years of training and 6+ years of experience. It will be payable in 12 monthly installments, and subject to laws governing deductions for withholding tax and the State Teachers Retirement System.

This portion of the contract is for you. The lower portion (which is your acceptance) must be signed and returned to the superintendent of the Garfield Heights City Schools within fifteen days following the date of issue.

The Board of Education reserves the right to reject your acceptance if it is not received within the 15-day limit.

Validity of this contract is dependent upon your possession of proper certification for the position involved, and upon your freedom from all other contracts for your services as an educator.

Ohio law prohibits resignation from a teaching position after July 10th.

Respectfully yours,

Jack Wilson  
Clerk-Treasurer - Board of Education

SCHOOL MAPLE LEAF

TO : Board of Education Office  
FROM : Office of the Superintendent

SUBJECT : Employment of \_\_\_\_\_ Effective Date Nov. 1, 1966  
: Salary Adjustment of  
: ~~\_\_\_\_\_~~ LENORE MARKS Days \_\_\_\_\_  
: ~~\_\_\_\_\_~~

DATE : October 28, 1966

Annual Salary Rate - - - - - \$ 7,800.00

Daily Rate - - - - - \_\_\_\_\_

Days of Service - - - - - \_\_\_\_\_

Contract Salary (Daily or  
(Annual Rate \_\_\_\_\_ X \_\_\_\_\_ days) - - - -

Monthly Rate (Contract Salary \_\_\_\_\_ ÷ \_\_\_\_\_ months) - - -

Amount of Adjustment  
~~\_\_\_\_\_~~ \_\_\_\_\_ 200.00

Explanation Mrs. Marks' salary should be \$8,000. On November 1 she will receive a  
check in the amount of \$683.30 and the balance of her checks will be in the amount of  
\$666.67 per month.

SCHOOL MAPLE LEAF

TO : Board of Education Office

FROM : Office of the Superintendent

SUBJECT : Employment of LENORE MARKS Effective Date April 11, 1966

: Salary Adjustment of  
or

: Final Payment of

Days 50

DATE : March 18, 1966

Annual Salary Rate - - - - - \$ 7,800.00

Daily Rate - - - - - 41.4893

Days of Service - - - - - 50

Contract Salary (Daily or  
(Annual Rate \$7,800.00 X 50/188 days) - - - - \$2,074.47

Monthly Rate (Contract Salary \$2,074.47 ÷ 5 months) - - - 414.89+2

Amount of Adjustment  
or

Amount of Final Payment

Explanation Mrs. Marks - - - - - tion of

Bernadine Riley. Mrs. Marks checks will be as follows: May 1, 1966 - \$414.91;

June 1 through September 1, 1966 - \$414.89

SONG SHEET

ZIP-A-DEE DOO-DAH

ZIP-A-DEE DOO-DAH, Zip-a-dee-ay,  
My, oh my, what a wonderful day!  
Plenty of sunshine, headin' my way,  
ZIP-A-DEE DOO-DAH, Zip-a-dee-ay!  
Mister Bluebird on my shoulder,  
It's the truth, it's "act-ch'll,"  
Ev'rything is "sa-tis-fact-ch'll"  
ZIP-A-DEE DOO-DAH, Zip-a-dee-ay!  
Wonderful feeling, wonderful day.

THE ALPHABET

A B C D E F G  
H I J K L M N O P  
Q R S and T U V  
W (double U) and X Y Z.  
Now I've said my A, B, C.  
Tell me what you think of me.

TEN LITTLE INDIANS

John Brown had a little Indian  
John Brown had a little Indian  
John Brown had a little Indian  
One little Indian boy.

One little, two little, three little  
Indians,  
Four little, five little, six little  
Indians,  
Sev'n little, eight little, nine  
little Indians,  
Ten little Indian boys.

Ten little, nine little, eight little  
Indians,  
Sev'n little, six little, five little  
Indians,  
Four little, three little, two little  
Indians,  
One little Indian boy.

BALLAD OF DAVY CROCKETT

Born on a mountain top in Tennessee,  
Greenest state in the Land of the Free,  
Raised in the woods so's he knew ev'ry  
tree,  
kilt him a b'ar when he was only three.  
Davy -- Davy Crockett,  
King of the wild frontier!

Fought single-handed through the Injun  
War  
Till the Creeks was whipped an' peace  
was in store,  
An' while he was handlin' this risky  
chore,  
Made hisself a legend for evermore.  
Davy -- Davy Crockett,  
King of the wild frontier!

He went off to Congress an' served a  
spell,  
Fixin' up the Gover'ment an' laws as  
well,  
Took over Washin'ton so we heered tell  
An' patched up the crack in the  
Liberty Bell.  
Davy -- Davy Crockett,  
Seein' his duty clear!

I'M LOOKING OVER A FOUR LEAF CLOVER

I'm looking over a four leaf clover  
that I overlooked before;  
One leaf is sunshine, the second is  
rain,  
Third is the roses that grow in the  
lane.  
No need explaining, the one remaining  
Is somebody I adore.  
I'm looking over a four leaf clover  
that I overlooked before.

A WHALE OF A TALE

Got A WHALE OF A TALE to tell ye, Lads,  
A WHALE OF A TALE or two,  
'Bout the flappin' fish and the girls  
I've loved,  
On nights like this with the moon above,  
A WHALE OF A TALE and it's all true,  
I swear by my tatoo.

FIESTA

Tir-a-lir-a-li, tir-a-lir-a-li,  
tir-a-lir-a-le-ra,  
Tir-a-lir-a-li, tir-a-lir-a-li,  
tir-a-lir-a-le-ra.  
There is laughter and song  
And a light-hearted throng  
'Neath the bright silver light of the  
moon.

ALOUETTE

(All)  
Allouette, gentile Alouette,  
Alouette, Je te plumerai.  
(Leader)  
Je te plumerai la tete,  
(All)Je te plumerai la tete.  
(Leader)  
Et la tete,  
(All)  
Et la tete, Oh! -  
Alouette, gentile Alouette,  
Alouette, Je te plumerai.

2. Le bec
3. Le nez
4. Le dos
5. Les pattes
6. Le cou.

THE WATER TUMBLER TUNE

Tinkle tinkle tay  
Listen to them play  
Tinkle tinkle tee  
Happy melody  
You will find your heart  
Flying to the moon  
When you hear them start  
The water tumbler tune.

WHERE IN THE WORLD

Where in the world but in America  
Where, oh where, but in America  
Where in the world but in America  
Can you sing true freedom's song?

(last time only)  
Can you sing true freedom's song  
Can you sing true freedom's song.



THE STATE TEACHERS  
RETIREMENT SYSTEM OF OHIO

275 EAST BROAD STREET • COLUMBUS 43215  
TELEPHONE 221-7845

IN REPLY PLEASE REFER TO  
NUMBER 175570

L. D. SHUTER  
EXECUTIVE SECRETARY

S. ELEANOR CAIN  
ASSISTANT EXECUTIVE SECRETARY

RAY L. LILLYWHITE  
ASSISTANT EXECUTIVE SECRETARY

MARJORIE L. ATER, ADMINISTRATIVE ASSISTANT

ROY M. MARINE, ADMINISTRATIVE ASSISTANT

BERNARD E. DIEHL, CONTROLLER

VICTOR A. MILLER, OFFICE MANAGER

CHARLES PLUMB, INVESTMENT OFFICER

December 2, 1965

Mrs. Lenore H. Marks  
13000 Oakview Boulevard  
Garfield Heights 25, Ohio

A member of this System who attains age 60 and who has at least five years of service credit qualifies for a retirement allowance. Accounts may be left on deposit indefinitely for retirement to be effective when the member has met the eligibility requirements.

If your account remains on deposit in this System, you will be eligible for monthly lifetime income after attaining age 60, whether or not you return to teaching in Ohio. An estimate of allowance for retirement September 1, 1985 is enclosed.

*Marjorie L. Ater*  
*sg*  
Marjorie L. Ater  
Administrative Assistant

MIA:sg/rh

## TEACHING LANGUAGE ARTS TO THE DULL CHILD

According to research workers approximately 20 per cent of the typical school population consists of children who are below normal in linguistic ability. This presents a serious problem to the beginning teacher unless steps have been taken to become familiar with the methods and techniques to use with this group. It is the purpose of this outline to present some of the principles that should be considered when working out a language program for the sub-normal child.

Causes of language deficiency. Language deficiency may be attributed to a number of causes. Chief among these are:

1. Low intelligence
2. Poor socio-economic background
3. Non-English speaking background
4. Lack of information
5. Meager background of experiences
6. Physical defects
7. Faulty language habits
8. Self-consciousness (inferiority complex)

Failure of conventional methods. These children can be helped very little by conventional methods of language instruction. Their relative improvement in linguistic ability seems to grow steadily worse. Some reasons for this cumulative deficiency are:

1. Textbook work is futile with this group.
2. School-taught language is impractical.
3. Language teaching does not meet them at their level.
4. Conventional teaching fails to provide the activities that overcome inhibitions and stimulate oral language.
5. Formal drill is futile because the child can see no connection between formal exercises and natural occasions for speaking.
6. Stilted practice in exercise books is over the heads of the children or too remote from experiences to have any transfer value.
7. Disabilities in written composition are augmented by deficiencies in handwriting and spelling.
8. They fail to get the feeling of language through reading that is so essential to improving oral expression.
9. The language program moves too rapidly for the child to keep up.
10. Too many principles, rules, and abstractions are presented.
11. Too little time is given to any one principle.

Adopting simplified objectives. Objectives in language must differ with the level of capacity of the student as well as with the needs of the pupil in his individual environment. We should not attempt to bring all children to the same linguistic level because of the impossibility of moulding individuals to a common form in any endeavor. Some of the simplified objectives that should guide the teacher in planning a language program for the slow child are:

1. To supply a vocabulary large enough to make his basic needs known.
2. To teach him to use the words in sentences with enough correctness that he can be understood by his employer or by shopkeepers.
3. To develop confidence in his ability to express his ideas or desires to others.
4. To be able to understand spoken language well enough to follow simple directions and to obey simple commands.

Principles that should govern the techniques and methods used. Identical techniques and methods will not necessarily have the same success with the different

levels. All techniques recommended in the modern school apply equally well to the slow learner. One must keep in mind the fact that the methods used must be governed by the environmental situation and the special needs of the group. Some principles that should be kept in mind when dealing with the sub-normal child are:

1. He needs to begin with meanings.
2. He needs time in which to develop language skills.
3. Mechanical drill will not be applied in actual language situations.
4. Artificial devices should be used with care. They must not be substituted for functional language experiences.
5. Use of text books should be minimized, and more time should be given to creative work.
6. Sequences from the simplest to the more complex learnings should be set up in the form of activities and functional use of language.
7. Begin training with oral work and place greater stress upon it throughout the school years.
8. Many social contacts and experiences should be given to provide the child with something on which to base language learning.
9. Attention should be directed to the good usage in the child's conversation rather than to his errors.
10. Children must be helped to express themselves freely even if their form of expression is not correct.
11. Oral sentence sense comes first, then written sentence sense.
12. Extensive theme writing is detrimental to the progress of the slow learner.
13. Practical letter writing is the only form in which content writing will be done.
14. Paragraphing should not be stressed in teaching composition to the slow learner.
15. More repetition must be planned if the skills become fixed in the minds of the dull.
16. Steady, day-by-day practice counts most with this group.

Activities essential to teaching language to the slow learner:

1. Playing house or store
2. Going on excursions to various centers of interest
3. Planning and building a miniature town or farm
4. Engage in any activity that helps him learn more about his home, community, city, or state
5. Reading in easy, interesting, well-illustrated material
6. Planned radio programs
7. Conversations and group discussions
8. Simple explanations and directions relating to content subjects and to projects.
9. Telling stories and relating incidents
10. Preparations for some special occasions
11. Teacher should plan vocabulary lists for her own use in talking to these children (to add to their store of words)
12. Practical letter writing
13. Practice in applying for positions
14. Answering advertisements
15. Dramatization of simple stories read or interesting experiences related by members of the class

Important! 1989

Oil and Gas Investments  
 Ormeda Marks Farm  
 Rt. 1 Box 154 (Debbie's box)  
 Orlando, W. Va. 26412  
 1-304-462-8087

FOR BOB AND CONNIE MARKS

#1	Investment . . . . . '84 . . . . .	\$ 6,000
#2	Investment . . . . . Nov. '89 . . . . .	25,200
	Total	<u>\$31,200</u>

II. Key Oil Company  
 6 Garton Plaza  
 Weston, W. Va. 26452  
 1-304-269-1102  
 Mr. ~~W.~~ Joe McLaughlin, Pres.  
 Jan Chapman, V. Pres.

3% working interest as of Nov. 1989.  
 \$25,200 on six wells  
 Wells # 5, 6, 7, 8, 9, 10  
 We receive 1.875% on Wells. A1, A2, (over)

J.H. M.W.  
 from 8.19.90

10	Basel's meadow (to be drilled)	1.875 + 3%
	acres	
9	Ormeda 2-Wiant 109	3%
8	Orchard	
7	Under the pond	(1.875 + 3%)

Locations:

I. Cont. Petroleum

Arnold I - By the bridge

Arnold II - N.W. of Betty's cabin

II. Key Oil

Arnold Moore IA - Mouth Moore's Run... 1.875%

2A - By church E. . . . . 1.875%

3 - Above Arnold Moore II... 1.875%

4 - N.W. Corner Clabboard Run... 1.875%

5 - Neck Hole... 3% + 1.875%

6 - Above neck hole... 3%

I. Continental Petroleum Co.

Bob Jones

Sand Fork, W. Va. 26430

1-304-462-5758

Arnold Moore I - By bridge

Arnold Moore II - N.W. of  
Betty's cabin

Receive 1.875%

After Ormenda's death 2.34%